



1 March 2016

Dear Parent/Guardian,

Learning Celebrations, Collection of S6 Report Sheets & HKDSE Result Slips and Study Arrangements for S6 (P.L. No. 10)

Please be informed of the following items:

1. Learning Celebrations

The school's "Learning Celebrations" is scheduled on Friday, 18 March 2016. As it is an important school function that highlights the joy and importance of learning, there will be special arrangements on Thursday, 17 March and Friday, 18 March 2016:

(i) Thursday, 17 March:

The rehearsal for the ceremony and preparation work of fun fair starts at 1:45 p.m. Prizewinners and student helpers are required to return to school after lunch break before 1:40 p.m. Other students will be dismissed at 12:25 p.m.

(ii) Friday, 18 March:

Students are requested to come to school in proper school uniforms before 8:15 a.m. The run-down of the day is as follows:

Time	Arrangements
8:15 a.m.	Roll call (Basketball Courts)
8:30 a.m. - 12:00 noon	<ul style="list-style-type: none"> ➤ Fun fair (educational and fun games prepared by subject departments, committees, clubs & teams) ➤ Students' work display
12:00 a.m. - 1:25 p.m.	Lunch break (all students may go out for lunch)
1:30 p.m.	Roll call (Basketball Courts)
1:45 p.m. - 2:15 p.m.	Light refreshments for guests and parents (Room 110)
2:30 p.m. - 4:00 p.m.	<ul style="list-style-type: none"> ➤ Ceremony (School Hall): <ul style="list-style-type: none"> - Certificate-presentation ceremony - Student performances
4:00 p.m.	Dismissal of students

As it is a valuable opportunity for parents to know more about the school and how their children work, you are cordially invited to visit the school, view the exhibits and attend the ceremony on this occasion. To acknowledge their guidance and encouragement, parents with children who have excelled in the Half-yearly Examination 2015/2016 or are prizewinners of competitions or are the performers will be invited to attend the certificate-presentation ceremony.

It will be a great day for all of us. Once again, I would like to invite you to join us on 18 March 2016 on behalf of the school.

2. Collection of Report Sheets, HKDSE Result Slips & Leaving Certificates (S6 students only)

a. Collection of Examination Report Sheets

Students should collect their Examination Report Sheets on 4 May 2016 (from 3:00 p.m. to 3:30 p.m.) in the following classrooms:

6A	Room 501	6C	Room 301	6E	Room 101
6B	Room 401	6D	Room 201		

Examination Report Sheets for S.6 will also be ready for collection in the General Office from 5 May 2016 (9:00 a.m. – 12:00 noon; 2:00 p.m. – 5:00 p.m.; Monday to Friday).

b. Collection of HKDSE Results Slips and Leaving Certificates

All S6 students should report to the School Hall by 9:00 a.m. on Wednesday, 13 July 2016 and details are as follows:

Time	Task/Activity	Venue
9:00 a.m. – 9:30 a.m.	Last Minute Reminder	School Hall
9:30 a.m. – 10:30 a.m.	Collection of HKDSE Results Slip and Leaving Certificates	

Students are strongly advised to collect their result slips within the specified time. Starting from 14 July 2016, they can collect their slips from the General Office (9:00 a.m. – 12:00 noon; 2:00 p.m. – 5:00 p.m.; Monday to Friday).

Students have to collect the above documents in person. In case they need to collect them through their representative, an authorization letter showing the I.D. card number of the student and the representative must be produced.

3. Study Room Arrangement for S6

S6 students do not need to attend school after 1 March 2016. They should, instead, stay at home to prepare for their public examinations. However, to provide a more formal environment for students to do revision, **starting from 2 March 2016 (except for 8, 11, 12 April 2016)**, Rooms 401 & 501 will be opened as study rooms during normal school hours. The opening hours are from 8:30 a.m. to 4:30 p.m. The rooms will be closed during lunchtime. While at school, students can also make arrangements to consult subject teachers about their revision. Students who would like to make use of this study arrangement are required to observe the following rules:

- Students must wear proper school uniform and bring their student identity card for registration at School reception.
- Students must observe all school rules and regulations. No eating and drinking at study rooms.
- During lesson time, students must stay in the study room to do revision. They are not allowed to go to other areas of the school.
- Always take good care of personal properties. Don't leave these unattended anytime.

Yours faithfully,

LI Wing-leung
Principal

This Parents' Letter can be found on our school homepage (<http://www.seksswk.edu.hk/>)

官立嘉道理爵士中學（西九龍）
二零一五至二零一六年度第十號家長信撮要

一、學習成果日

本校將於 2016 年 3 月 18 日(星期五)舉行「學習成果日」。以下是 3 月 17 日及 3 月 18 日的特別安排：

(1) 3 月 17 日(星期四)：

頒獎典禮的綵排和攤位遊戲的準備工作，將於當日下午 1 時 45 分開始，獲獎學生和工作人員必須於下午 1 時 40 分或之前回校；其他學生則在下午 12 時 25 分放學。

(2) 3 月 18 日(星期五)：

學生須穿著整齊校服於 8 時 15 分或之前回校。當日安排如下：

時間	安排
上午 8:15	點名 (籃球場)
上午 8:30 – 正午 12:00	➤ 攤位遊戲 ➤ 學生作品展覽
正午 12:00 – 下午 1:25	午膳 (所有學生均可以外出用膳)
下午 1:30	點名 (籃球場)
下午 1:45 – 下午 2:15	茶點 (110 室)
下午 2:30 – 下午 4:00	典禮 (學校禮堂) ➤ 頒獎典禮 ➤ 學生表演
下午 4:00	放學

「學習成果日」為展示學生學習成果的良機，希望閣下能撥冗蒞臨參觀。若貴子弟於上學期考試或公開比賽中取得優異成績，又或是在典禮中表演，將另獲專函邀請家長/監護人出席典禮，與貴子弟共同分享喜悅。

二、中六學生領取校內成績表，香港中學文憑考試成績單及離校證明書的安排

(1) 校內成績表：中六學生可於 2016 年 5 月 4 日下午 3 時至 3 時 30 分，到下列課室領取成績表：

6A	501 室
6B	401 室
6C	301 室
6D	201 室
6E	101 室

中六學生亦可由 2016 年 5 月 5 日開始，於辦公時間內(上午 9 時至中午 12 時正；下午 2 時至 5 時正)到校務處領取成績表。如需委託他人代領，受託人必須出示寫上該學生和受託人身份證號碼，並已簽署妥當的授權書。

(2) 香港中學文憑考試成績單及離校證明書：

參加中學文憑考試的同學須於 2016 年 7 月 13 日(星期三)上午 9 時正到學校禮堂報到，有關詳情如下：

時間	活動	地點
上午 9:00 – 上午 9:30	提醒中六學生注意事項	學校禮堂
上午 9:30 – 上午 10:30	領取文憑試成績單及離校證明書	

校方強烈建議參加中學文憑考試的學生，在上述時間內親身領取考試成績單及離校證明書，若未能依時回校，由 7 月 14 日開始，學生仍可於辦公時間內(上午 9 時至中午 12 時正；下午 2 時至 5 時正)到校務處領取。如需委託他人代領，受託人必須出示寫上該學生和受託人身分證號碼，並已簽署妥當的授權書。

三、中六溫習室安排

由 2016 年 3 月 2 日起中六學生不用回校上課，同學應留在家中溫習，以準備香港中學文憑考試。校方將會在 **2016 年 3 月 2 日起** 開放 401 及 501 室給中六同學作為溫習之用(2016 年 4 月 8、11 及 12 日暫停開放)。溫習室開放時間為上午 8 時 30 分至下午 4 時 30 分，午膳時間除外。學生回校時必須遵守以下規則：

- 穿著整齊校服及出示學生證到接待處登記。
- 遵守所有校規。溫習室內不准飲食。
- 不能擅自到其他課室騷擾同學上課或在校園內遊蕩。
- 妥善保管個人物品，不要將貴重物品隨便放置。