



**SIR ELLIS KADOORIE SECONDARY SCHOOL (WEST KOWLOON)**

No. 22 Hoi Fan Road, Tai Kok Tsui, West Kowloon, Kowloon.

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2 November 2015

Dear Parent/Guardian,

**Speech Day, School Based Assessment, Winter School Uniform and Refinement on Students' Conduct Grades System (P.L. No. 5)**

Please be informed of the following items:

**1. Speech Day**

To celebrate our students' achievements in the year 2014/2015, Speech Day will be held on Friday, 4 December 2015. You are cordially invited to join us on this special occasion to share their joy and success. All students are required to return to school by 9:15 a.m. when roll-call is taken. The ceremony is scheduled to start at 10:30 a.m. and is expected to finish at approximately 12:30 p.m. After the ceremony, students will be dismissed for the day.

**2. SBA Notice Regarding S5 and S6 Students**

In order to enhance the validity of the public assessment, SBA (School Based Assessment) will be included in some subjects in the HKDSE examination. SBA refers to assessments administered in school and marked by the students' own teachers. SBA marks awarded will count towards students' public assessment results.

SBA marks, students' work samples and related assessment documents of S6 will be submitted by school between late 2015 and early 2016 whereas SBA marks of S5 will be kept in school pending submission in the next academic year. The following subjects are involved in SBA:

- **Chinese Language**
- **English**
- **Liberal Studies**
- **Information & Communication Technology**
- **Biology**
- **Chemistry**
- **Physics**

All students will be informed of the marks by their subject teachers before submission. If they have any queries, they can contact their subject teachers.

Please encourage your child/ward to finish the task according to the schedule. Should you have further queries on this matter, please feel free to contact Mr. SZETO Pak-hong, SBA Coordinator or access the website of HKEAA at <http://www.hkeaa.edu.hk/en/sba> to acquire the updated information.

**3. Winter School Uniform**

With effect from Monday, 16 November 2015, students may opt to wear winter uniforms. From Monday, 30 November 2015, it will be compulsory for all students to wear winter uniforms.

Please note that sweaters should be navy blue V-necks with the school logo and jackets should be navy blue fleece jackets with the school badge. Boys must wear plain black belts with simple buckles with their winter uniforms. For details of the winter uniform regulations and school uniform suppliers, please refer to the 2015-2016 school uniform regulations, which were issued in September 2015.

#### 4. Refinement on Students' Conduct Grades System

In 2015/2016 academic year, the new conduct grade system will be implemented as follows. Two sub-grades (B+ and C+) will be introduced to credit the better behaved students while Grade D will be regarded as "Unsatisfactory".

Grade	Conduct Points	Descriptions
A (Excellent)	4 or above	One follows school regulations, has excellent behaviour during lessons and makes a contribution to the school.
B+ (Very good)	3.5 to 3.9	One follows school regulations and has very good behaviour during lessons.
B (Good)	3 to 3.4	One follows school regulations and has good behaviour during lessons.
C+ (Quite Good)	2.5 to 2.9	One follows school regulations and has quite good behaviour during lessons.
C (Satisfactory)	2 to 2.4	One follows school regulations and has satisfactory behaviour during lessons.
D (Unsatisfactory)	1 to 1.9	<ol style="list-style-type: none"> <li>1. One occasionally violates school regulations / gets one black mark.</li> <li>2. One violates school rules occasionally.</li> <li>3. One has unsatisfactory behaviour during lessons.</li> <li>4. One has unsatisfactory punctuality / attendance.</li> </ol>
E (Poor)	0 to 0.9	<ol style="list-style-type: none"> <li>1. One gets two or more black marks.</li> <li>2. One gets a minor demerit.</li> <li>3. One violates school regulations frequently.</li> <li>4. One has poor behaviour during lessons.</li> <li>5. One has poor punctuality / attendance.</li> </ol>
F (Very poor)	Below 0	<ol style="list-style-type: none"> <li>1. One gets two or more minor demerits.</li> <li>2. One gets a major demerit.</li> <li>3. One violates school regulations most of the time.</li> <li>4. One has very poor behaviour during lessons.</li> <li>5. One has very poor punctuality / attendance.</li> </ol>

Yours faithfully,

LI Wing-leung  
Principal

**官立嘉道理爵士中學（西九龍）**  
**二零一五至二零一六年度 第五號家長信撮要**

**1. 2014/2015年度畢業暨頒獎典禮**

本校將於二零一五年十二月四日(星期五)上午10時30分在本校禮堂舉行2014/2015年度畢業暨頒獎典禮，以表揚於上學年表現優異的學生，現誠邀各位家長出席，分享喜悅。全體學生須於早上9時15分回校集隊。頒獎典禮將在上午10時30分開始，並於下午12時30分完結，屆時學生可自行離校回家。

**2. 有關中五級及中六級校本評核的安排**

香港考試及評核局已在部分香港中學文憑考試科目推行校本評核。校本評核是指在學校推行，由科任教師評分的評核活動，分數將計算入學生的公開評核成績內。

中六級校本評核分數、評估課業樣本及相關之評估文件將於2015年年底至2016年年初呈交考評局；中五級的校本評核分數將於下一學年呈交。

推行校本評核的科目如下：

- 中國語文
- 英國語文
- 通識教育
- 資訊及通訊科技
- 生物
- 化學
- 物理

向考評局呈交校本評核分數之前，學生將會知悉個人所獲得之成績。如有任何問題，可向科任老師查詢。

懇請家長鼓勵 貴子弟依照校本評核時間表依時完成課業。如有任何疑問，煩請賜電 2576 1871 與校本評核統籌主任司徒百匡老師聯絡，亦可瀏覽香港考試及評核局網站：<http://www.hkeaa.edu.hk/tc/sba>，以掌握校本評核的最新資訊。

**3. 更換冬季校服**

時值秋季，天氣漸涼，學生可於二零一五年十一月十六日(星期一)起，選擇穿著夏季或冬季校服上學。惟自二零一五年十一月三十日(星期一)起，所有學生必須穿著整齊冬季校服回校上課。

學生若需添衣，則必須穿著深藍色「V」領毛衣或外套，兩者均須繡有本校的徽章。男學生必須佩戴黑色皮帶(皮帶扣必須設計簡約)，有關冬季校服詳細式樣，請參閱二零一五年九月所派發的校服規則。

**4. 有關修改學生操行評級準則**

由2015/16學年開始，學生操行評級準則將作修改。為鼓勵表現良好的學生，新準則會加入B+及C+兩個等級。另外，D級將調整為「不滿意」。詳細的評級準則請參閱英文版本。

## Reply Slip

### Speech Day, School Based Assessment, Winter School Uniform and Refinement on Students' Conduct Grades System (P.L. No. 5)

To: Principal  
Sir Ellis Kadoorie Secondary School (West Kowloon)

**I acknowledge receipt of Parents' Letter No. 5 and have noted the contents therein.**

Parent' s/Guardian' s Signature: \_\_\_\_\_  
Parent' s/Guardian' s Name: \_\_\_\_\_  
Contact phone no. \_\_\_\_\_  
(IN BLOCK LETTERS)  
Student' s Name: \_\_\_\_\_  
(IN BLOCK LETTERS)  
Class & Class No.: \_\_\_\_\_  
Date: \_\_\_\_\_

回 條(第五號通告)

本人已閱讀本通告，並知悉有關內容。

家長簽署： \_\_\_\_\_  
家長姓名： \_\_\_\_\_  
聯絡電話： \_\_\_\_\_  
學生姓名： \_\_\_\_\_  
班別及學號： \_\_\_\_\_ (        )  
二零一五年 \_\_\_\_\_ 月 \_\_\_\_\_ 日