

Annual School Plan 2020/2021

Theme: Together We Thrive

Major Concern 1: Excelling Effective Learning and Teaching

Targets	Strategies / Tasks	Success Criteria	Method of Evaluation	Time Scale	People in Charge	Resources Required
A. To nurture students' learning habits and skills	1. To help students understand and manage their strengths and weaknesses in learning					
	a. A study survey and academic meetings will be conducted.	<ul style="list-style-type: none"> The survey findings, and meeting notes are compiled. 	<ul style="list-style-type: none"> Analysis of the survey and meeting notes 	Whole year	Academic Promotion Committee	
	b. Subject-based skills- related activities will be incorporated into learning	<ul style="list-style-type: none"> At least one skills-related activity is incorporated into the teaching of each subject. 	<ul style="list-style-type: none"> Programme plans of subject departments First meeting minutes of subject departments 	Whole year	Subject departments	
	c. Support programmes for junior forms will be arranged: (i) Pre-S1 Summer Programme <ul style="list-style-type: none"> Academic Programme Note-taking skills workshop (ii) Pre-S1 Orientation Day Camp (iii) S1 Circle Time (iv) Mind mapping skills for S2 (v) Workshop for choosing elective subjects for S3	<ul style="list-style-type: none"> At least 70% of participants find the programmes useful. 	<ul style="list-style-type: none"> Record of activities Student feedback Teacher feedback 	August 2020 First Term Second Term	Academic Promotion Committee Guidance Committee Class teachers Subject teachers Careers Team	Funding for academic workshops

Targets	Strategies / Tasks	Success Criteria	Method of Evaluation	Time Scale	People in Charge	Resources Required
A. To nurture students' learning habits and skills	d. Support programmes for senior forms will be conducted: (i) Examination and study skills training; (ii) Interview skills and writing skills; (iii) Joint-school activities (English, Chinese and Liberal Studies). (iv) S6 supplementary lessons will be arranged.	<ul style="list-style-type: none"> • Exam and study skills are incorporated into the programme plan of work of each subject department and can be seen in assignments submitted for inspection. • An interview skills workshop and writing skills course are arranged for S4 / S5 students. • At least 5 joint-school activities are organized. • At least three supplementary lessons per core subject and elective subject are conducted. • At least 70% of participants find the activities useful. 	<ul style="list-style-type: none"> • Record of work • Student feedback • Teacher feedback 	Whole year Before the Mock Exam	Subject departments Departments of English, Chinese and Liberal Studies HKDSE subject departments	Funding for academic programmes
	e. Learner diversity will be catered for: (i) A variety of teaching strategies will be adopted in lessons; (ii) Gifted and remedial programmes will be implemented. (iii) More able students will be nominated to participate in external academic activities and competitions.	<ul style="list-style-type: none"> • Strategies catering for learner diversity can be observed in at least 50% of lesson observation. • Gifted and remedial programmes are incorporated into teaching. • Student participation in at least six external academic activities and competitions. 	<ul style="list-style-type: none"> • Record of work and activities • Teacher feedback 	Whole year	Subject departments	Funding for academic programmes

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A. To nurture students' learning habits and skills	2. To help students set learning goals and study plans					
	a. Subject-based goal-setting and evaluation in the four core subjects will be implemented in the senior forms.	<ul style="list-style-type: none"> Academic goal setting is conducted and evaluated in at least each core subject department in S4 to S6. 	<ul style="list-style-type: none"> Record of work Programme plans and minutes 	After the First Term Test	Core subject departments	
	b. Holiday tutorial classes will be arranged for all core subjects for junior forms.	<ul style="list-style-type: none"> Holiday tutorial classes are arranged for all core subjects. 	<ul style="list-style-type: none"> Record of tutorial classes Attendance record Student feedback 	Whole year	Academic Promotion Committee	
	c. Pre-test and pre-examination after-school tutorial classes will be arranged.	<ul style="list-style-type: none"> At least two days of pre-test and pre-exam tutorial classes are arranged for each test / examination. At least 70% of participants find the tutorial classes useful. 	<ul style="list-style-type: none"> Timetable for tutorial classes Student feedback Teacher feedback 	Whole year	Academic Promotion Committee	
	d. S6 Post-mock Examination will be arranged.	<ul style="list-style-type: none"> At least 70% of participants agree that the exam is useful. 	<ul style="list-style-type: none"> Student feedback Teacher feedback 	Second Term	HKDSE subject departments	
e. S1 After-school Revision Support Class will be arranged.	<ul style="list-style-type: none"> Three days of classes are arranged in each term. 	<ul style="list-style-type: none"> After-school Revision Support Class timetables 	Whole year	Academic Promotion Committee		

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A. To nurture students' learning habits and skills	3. To develop students' reading habit for life-wide learning					
	a. English and Chinese Home Reading Schemes will be implemented in junior forms.	<ul style="list-style-type: none"> At least 70% of students read at least one Chinese book or one English book each term. 	<ul style="list-style-type: none"> Reading records 	Whole year	Departments of English, Chinese, & NCS Chinese	Class libraries
	b. Online English language reading will be further promoted.	<ul style="list-style-type: none"> At least 50% of students use the online reading platform. At least two lessons per class / group of online reading per term. 	<ul style="list-style-type: none"> Reading records 	Whole year	Promotion of Reading Committee English Department	Funding for online reading platform subscription
	c. The inventory and facilities of the reading room and reading corners/spots will be enhanced.	<ul style="list-style-type: none"> The number of books is increased. Chinese and English language newspapers are available on each floor. Web-based reading is implemented. 	<ul style="list-style-type: none"> Minutes of the Promotion of Reading Committee 	Whole year	Promotion of Reading Committee	Funding for the purchase of books and newspaper subscriptions
B. To develop self-directed learning	1. To enrich students' learning experiences outside the classroom					
	a. Subject-based outings and visits will be arranged for students of all levels.	<ul style="list-style-type: none"> At least one subject-related outing or visit is organized for each level. At least 70% of participants find the activities enriching. 	<ul style="list-style-type: none"> Record of activities Student feedback Teacher feedback 	Whole year	Subject departments	Funding for activities
b. Opportunities will be provided for students to take part in study tours (outside Hong Kong).	<ul style="list-style-type: none"> At least one study tour is available for student participation. At least 70% of students find the tour beneficial to their wholeperson development. 	<ul style="list-style-type: none"> Record of activities Student feedback Teacher feedback 	Whole year	Exchange Programmes Team	Funding for exchange programmes	

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B. To develop self-directed learning	2. To enhance e-learning					
	a. A greater number of e-learning activities will be integrated into learning and teaching.	<ul style="list-style-type: none"> At least one e-learning lesson per year is conducted by each teacher. 	<ul style="list-style-type: none"> Record of work Teacher feedback 	Whole year	Subject departments	
	b. The “bring your own device” culture will be promoted through the sponsorship scheme to provide more students with their own tablets.	<ul style="list-style-type: none"> At least 75% of students have their own devices for e-learning. 	<ul style="list-style-type: none"> Survey 	Whole year	CIT Department	
	c. E-homework assignments will be enhanced.	<ul style="list-style-type: none"> At least two e-homework assignments are done in each subject in each level in each term. 	<ul style="list-style-type: none"> Schemes of work Record of work 	Whole year	Subject departments	
	d. G Suite will be adopted for e-learning.	<ul style="list-style-type: none"> Google classrooms are established for teachers of all core subjects. Each student has a school Gmail account. G Suite training is provided to staff. 	<ul style="list-style-type: none"> Record of work Use of G Suite for elearning 	Whole year	Promotion of IT in Education Committee Core subject departments	Funding for G Suite subscription and training
3. To foster self-directed learning through home-school cooperation						
a. The school will work together with the PTA to develop students’ generic skills and reading habit.	<ul style="list-style-type: none"> At least one activity is organized each term. 70% of participants find the activity useful. 	<ul style="list-style-type: none"> PTA year plan PTA meeting minutes Participants’ feedback 	Whole year	PTA Executive Committee members	PTA funding	

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C. To nurture enquiry-based learning by promoting STEM education	1. To introduce STEAM					
	a. Integrated Science, Computer and Information Technology and Visual Arts will be integrated into STEAM education lessons in S2.	<ul style="list-style-type: none"> At least 70% of students enjoy the lessons and find them interesting. 	<ul style="list-style-type: none"> Student feedback Teacher feedback Departmental evaluations 	Whole year	IS, CIT and VA Departments	
	b. Student participation in internal and external STEM-related competitions and programmes will be supported.	<ul style="list-style-type: none"> Students participate in at least three external STEM-related competitions / programmes. At least 80% of students find the activities useful. 	<ul style="list-style-type: none"> Record of activities Student feedback Teacher feedback 	Whole year	STEM Team	Funding for activities
	c. Students' products will be exhibited.	<ul style="list-style-type: none"> At least one exhibition is held during the school year. 	<ul style="list-style-type: none"> Record of activities 	Whole year	STEM Team	
D. To enhance the learning of Chinese culture, history and language	1. To implement Chinese History					
	a. Chinese History lessons will be implemented in S1 and S2.	<ul style="list-style-type: none"> A school-based Chinese History curriculum is implemented. At least 70% of S1 and S2 students enjoy the lessons and find them interesting. 	<ul style="list-style-type: none"> Schemes of work Student feedback Evaluation of Chinese History Department 	Whole year	Chinese History Department	
	b. The learning of Chinese history and culture will be reinforced through various cultural activities.	<ul style="list-style-type: none"> At least three Chinese cultural activities will be organized. At least 70% of participants find the activities useful and enjoyable. At least 80% of S1 to S3 students are able to sing the Chinese national anthem. 	<ul style="list-style-type: none"> Record of activities Student feedback Teacher feedback 	Whole year	Chinese, NCS, Chinese, Chinese History Departments	Funding for activities

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D. To enhance the learning of Chinese culture, history and language	c. AR technology will be used to arouse student's interest in learning Chinese History.	<ul style="list-style-type: none"> At least 70% of students find the activities enhance their understanding of Chinese culture and history. 	<ul style="list-style-type: none"> Record of work Student feedback Teacher feedback 	Whole year	Chinese History Department CIT Department	Funding for AR technology
	d. The Chinese national anthem will be played and sung on important days and special occasions.	<ul style="list-style-type: none"> The national anthem is taught in junior forms At least 80% of S1 to S3 students are able to recognize the national anthem and understand the lyrics. 	<ul style="list-style-type: none"> Record of work Student feedback Teacher feedback 	Whole year	Moral and National Education Committee Chinese KLA Music Department	
2. To foster the learning of Chinese language						
	a. 'Language-across-the-Curriculum' will be implemented, with greater collaboration between the departments of Chinese and NCS Chinese, and other subject departments.	<ul style="list-style-type: none"> There is at least one collaboration in cross-curriculum teaching in Chinese and another subject department each term. Bilingualism is introduced into morning assemblies and at least 65% of announcements are bilingual. There are bilingual titles on the display boards of all functional teams. 	<ul style="list-style-type: none"> Record of work Teacher feedback Display boards of functional teams 	Whole year	Chinese KLA Subject departments Morning Assembly Team Functional teams	

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D. To enhance the learning of Chinese culture, history and language	b. An adapted DSE Chinese curriculum for NCS students will be implemented in S1.	<ul style="list-style-type: none"> An adapted DSE Chinese class for NCS students is established in S1. 	<ul style="list-style-type: none"> S1 timetable S1 adapted DSE Chinese class list 	Whole year	NCS Chinese Department	