



SIRELLISKADOORIE SECONDARY SCHOOL (WEST KOWLOON)

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Parents' Letter No. 5

17 September 2020

Dear Parents/Guardians,

Arrangements of Resumption of Face-to-Face Classes in Phases

1. The Education Bureau (EDB) has announced that schools will resume face-to-face class teaching in two phases. Classes will be conducted on a half-day basis in order to reduce the risk of infection. Details are tabulated below:

Class Level	Date of face-to-face class resumption	Start Time	Leave Time
S.1, S.5, S.6	23 September 2020 (Wednesday)	8:15 am	1:20 pm
*S.2, S.3, S.4	29 September 2020 (Tuesday)		

* S.2, S.3 and S.4 students should continue to attend their Zoom lessons as scheduled before 29 September 2020.

Please note that the timetables for face-to-face class teaching are exactly the same as those for Zoom lessons. Besides, the 10th period is **only for senior form students** taking Mathematics M1, M2 or the third elective subject (Hindi/Urdu).

According to EDB guideline, there will be no extra-curricular activities arranged for students until further notice. Students should go home after 1:20 pm (or 3:30 pm for students who have the 10th period). If, under very special circumstances, students are invited to take part in after-school activities, a special parents' letter will be issued to parents concerned separately.

2. Students should put on **summer uniform** when returning to school. However, to avoid overcrowding in changing rooms, students are allowed to **wear their PE uniform to school on the day they have PE lessons**. Students may choose to wear their navy blue PE shorts or PE tracksuit. (For details of PE uniform, please refer to our school webpage). To minimize the risk of infection, contact sports and ball games and activities that require touching a common object are forbidden while at school.
3. To prepare for the face-to-face class teaching resumption, **the whole school premises have been disinfected using photocatalyst disinfection (anti-microbial coating)**. We have urged all staff members, including tuck shop workers, and janitors to step up precautionary measures to maintain personal hygiene and environmental hygiene of the school.
4. We will maintain the environmental hygiene of our school premises as far as we can to safeguard the health of our students. We hope that, after face-to-face class teaching resumption, students can enjoy their learning in a safe environment. However, the epidemic situation may still fluctuate in the future. We have made preparations for this "new normal", and will remain agile and flexibly deploy different modes of teaching as appropriate.

5. The school tuck shop and vending machines will resume normal services. However, all water fountains will be suspended for use. To avoid overcrowding at the school tuck shop during recesses, only one level (or two levels when S.2-S.4 resume classes) of students will be allowed to buy food at the tuck shop during one recess. Students are strongly advised to bring their own refreshment to school.
6. Cooperation from parents and students are important for us to maintain a clean and safe environment. We call on your support to step up environmental hygiene in the household, and, on top of that, implement the following measures strictly:
 - 6.1 Pay attention to the health condition of your child. He/She should stay away from school and see a doctor immediately if symptom, especially fever, is detected.
 - 6.2 Take your child's temperature before he/ she goes to school every day. Fill in the record sheet (**Proforma A**) and sign your name on it. Your child should show the daily temperature record upon request by the school.
 - 6.3 If your child is found to have high body temperature at school, the parent will be invited to bring their child to seek medical advice.
 - 6.4 To prevent infection, please ask your child to wear a mask and bring tissue paper to school every day.
 - 6.5 To keep teachers' informed of the health condition of students, please complete **Proforma B** to provide us with the following information:
 - (a) travel history of your child outside Hong Kong in the past 14 days;
 - (b) whether your child has confirmed infection of COVID-19;
 - (c) the health status of those taking care of your child, or those living with your child;
 - (d) the current health status of your child.

Please return the Proforma **on the first day of class resumption**. For those who have contracted the virus and have recovered, if they are **still within the 14-day quarantine period, they must not go to school.**

With concerted efforts contributed by different parties, we look forward to overcoming the adversities of the pandemic so that students, teachers and parents can resume normal living and healthy life.

Yours faithfully,

YEUNG KWONG Mong-ha
Principal

This Parents' Letter can be found on our school homepage (<http://www.seksswk.edu.hk/>) and eClass Parent App.

官立嘉道理爵士中學（西九龍）

二零二零至二零二一年度 第五號家長信撮要（詳情請參閱英文版）

有關分階段恢復面授課堂安排

1. 教育局已宣布全港學校將會分兩個階段恢復面授課堂教學。為了減低感染風險，學校將實施半日制上課，詳情如下：

年級	恢復面授課堂日期	開始時間	離校時間
中一、中五及中六	2020年9月23日（星期三）	上午8:15	下午1:20
*中二、中三及中四	2020年9月29日（星期二）		

*中二、中三和中四學生應按計劃於2020年9月29日之前繼續上Zoom課堂。

請注意，面授課堂教學的時間表與Zoom課堂的時間表完全相同。另外，第十堂課僅適用於修讀數學M1、M2或第三科選修科（印地語/烏爾都語）的高年級學生。

根據教育局指引，學校現階段不會為學生安排課外活動。學生應在下午1:20以後回家（要上第十堂的學生則是下午3:30）。如果在非常特殊的情況下學生獲邀參加課後活動，學校會另外發出特別的家長信通知相關家長。

2. 復課時學生應穿著整齊夏季校服。不過，為避免更衣室過分擁擠，學校允許學生在上體育課當天穿著整齊體育服回校。學生可以選擇穿著寶藍色體育短褲或體育運動套裝。（有關體育服的詳情，請參閱學校網頁）。為減低傳染風險，校內禁止進行有身體接觸的運動和球類活動，以及有需要接觸同一物品的活動。
3. 為準備恢復面授課堂教學，整個校舍已進行光觸媒（抗菌塗層）消毒。我們已促請全校教職員，包括小賣部員工及校工加強衛生防疫措施，保持個人及學校環境衛生。
4. 學校會盡力保持校舍衛生，以保障學生的健康，希望在恢復面授課堂教學後，學生能在安全的環境下享受學習。但疫情將來仍可能出現變數，我們已經為這「新常態」做好準備，並會靈活敏捷地在適當時候部署不同的教學模式。
5. 學校小賣部和自動售賣機將回復正常服務，但所有飲水機則暫停使用。為避免小息時大量人群在小賣部聚集，每個小息只准一級（中二至中四復課後只准兩級）學生排隊購買食物。校方強烈建議學生自備食物回校。
6. 要讓學生在清潔和安全的環境下學習，家長及同學們的合作至為重要。我們懇請家長除了加強家居衛生外，還嚴格落實下列措施：
- 6.1 留意子女的健康狀況，如出現病徵，尤其發燒，切勿上學，並立即求醫；
- 6.2 每天上學前為子女量度體溫，並填寫「量度體溫記錄表」（表格A），簽署後由學生帶回學校以備教職員檢查；
- 6.3 如發現學生在校內體溫較正常為高，校方將邀請家長帶子女前去求醫；

- 6.4 為防感染，請促請學生每天上學時必須戴上口罩，並帶備紙巾。
- 6.5 為提高教師對學生健康情況的警覺性，請家長填寫「學生外遊及健康狀況申報表」（表格B），提供以下四項資料：
- (a) 14天內的學生外遊紀錄；
 - (b) 學生是否曾經確診2019冠狀病毒病；
 - (c) 照顧學生、或與學生同住的人士的健康情況；
 - (d) 學生的健康狀況。

家長簽署後請在復課的第一天交回學校。曾染病並已痊癒的學生，**如仍在強制隔離的14天內，切勿回校上課。**

希望在各方努力下，我們能早日走出疫情陰霾，師生及家長能儘快回復正常健康的生活！

此家長信可於學校網頁(<http://www.seksswk.edu.hk/>)及 eClass 家長應用程式內查閱。

Sir Ellis Kadoorie Secondary School (West Kowloon)

**2019 Coronavirus Disease (COVID-19)
Declaration form for travel history and health status of students**

Name of Student: _____ Class: _____ Sex: M/F

Please complete the below form and return to schools (Please put a “✓” in the appropriate box)

Part A – Travel history of your child outside Hong Kong in the past 14 days

My child has not been away from Hong Kong in the past 14 days prior to class resumption

My child has paid visit outside Hong Kong in the past 14 days prior to class resumption

Duration: From _____(Month) _____(Day) (Departure date)

To _____(Month) _____(Day) (Arrival date)

Destination (Please specify countries and cities): _____

Part B – Whether your child has confirmed infection of COVID-19

My child has not confirmed infection for COVID-19.

My child has confirmed of COVID-19 infection and has already recovered.

Hospitalization Period: From _____(Month) _____(Day)

To _____(Month) _____(Day)

Part C – Health status of those taking care of your child, or those living with your child

Person taking care of or living together with my child has not confirmed infection for COVID-19

Person taking care of or living together with my child has confirmed infection for COVID-19, the person has recovered / is still receiving treatment in hospital / has been discharged from hospitals and taking medicine. (Please delete as appropriate)

Relation with my child (please specify): _____

Person taking care of or living together with my child, has not been classified by Department of Health as “close contact of an infected person” of COVID-19*.

Part D – Current health status of your child

My child has no symptoms of cough, shortness of breath, breathing difficulty and sore throat.

Signature of Parent/Guardian: _____

Name of Parent/Guardian (in Block Letters): _____ Date: _____

* In general, close contact means having cared for, having lived with, or having had direct contact with respiratory secretions and body fluids of a confirmed patient.

官立嘉道理爵士中學（西九龍）
2019 冠狀病毒病
學生外遊及健康狀況申報表

學生姓名：_____ 班別：_____ 學號：_____ 性別：男／女

請填妥下列表格交回學校（在適當方格上加上「✓」號）。

甲部 — 14 天內的學生外遊紀錄

- 本人子女在復課前 14 天內沒有離開香港
- 本人子女在復課前 14 天曾到訪香港境外的國家／地區
離港時期：由 2020 年_____月_____日（離港日期）至_____月_____日（抵港日期）
外遊地點（請列明國家及城市）：_____

乙部 — 學生是否曾經確診

- 本人子女沒有證實患上「2019 冠狀病毒病」。
- 本人子女曾證實患上「2019 冠狀病毒病」，並已痊癒。
留院日期：由_____月_____日至_____月_____日

丙部 — 照顧學生、或與學生同住的人士的健康情況

- 照顧本人子女、或與其同住的人士均沒有證實患上「2019 冠狀病毒病」。
- 照顧本人子女、或與其同住的人士中，有證實患上「2019 冠狀病毒病」，現已經痊癒／仍留院醫治／出院進行藥物治療（請刪去不適用者）。
該患者和本人子女的關係：_____
- 照顧本人子女、或與其同住的人士中，並沒有被衛生署界定為 2019 冠狀病毒病確診個案的「密切接觸者」*。

丁部 — 學生的健康狀況

- 本人子女沒有咳嗽、氣促、呼吸困難或咽喉痛等徵狀。

家長／監護人簽署：_____

家長／監護人姓名（正楷）：_____

日期：_____

註：*「密切接觸者」一般指曾經照顧患者、與患者共同居住或曾經接觸患者的呼吸道分泌物和體液的人士。