

SIR ELLIS KADOORIE SECONDARY SCHOOL (WEST KOWLOON)
Mock Examination 2021-2022
Examination Instructions to Students

The following instructions for examinations should be observed by every student.

Absentees During Mock Examination:

1. For students who have been absent during the examination, on production of parents'/guardians' letters and valid medical certificates to account for their absence, assessed marks will be given.
2. For students who have been absent for any subjects/papers during the examination, without the production of parents'/guardians' letters and valid medical certificates to account for their absence, zero mark will be given to these subjects/papers.

Regulations for Mock Examination:

1. There will be **no lining-up** for S6 students during the mock examination period except on flag-raising days. For each examination session, students are to be admitted into the examination rooms **10 minutes before** the start of the examination.
2. Students must wait for the invigilator's signal to start writing after receiving the question papers.
3. (a) All students must bring their own calculators and stationery (e.g. ball pens, pencils, erasers, correction fluid, rulers, pencil sharpeners, colour pencils, etc.) for the examination. Students are not allowed to lend or borrow their calculators and stationery. Students should put their books, notes and other belongings under the chair. Class-teachers will be informed of those students' misbehaviour.
(b) Students are not allowed to make signs or gestures to one another during the examinations. If they do so, they will be detained after the examination by the invigilators for further investigation.
(c) Students are not allowed to leave their seats without permission, to make unnecessary noise/action and unacceptable behaviour during the examination. Otherwise, they will be sent to detention class after the examination.
4. Good conduct and honesty are essential on the part of students taking an examination. Students found **cheating**, obtaining or giving assistance during an examination will be severely punished and may have their papers disqualified.

5. As soon as the “**stop writing**” instruction is announced, students must stop writing; otherwise, they may be **disqualified** or receive a mark penalty. At the end of the examination, students should remain quiet in their seats until their scripts are collected and are told to leave.
6. **NO** early leave is allowed. All students must take the examination until the end of the stipulated time.
7. Students must wear proper school uniform when they sit for the examination.
8. Students should follow the instructions set on the question paper, or marks may be deducted.

LEE Tung-ching
Principal