



SIR ELLIS KADOORIE SECONDARY SCHOOL (WEST KOWLOON)
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Parents' Letter No. 5

1 November 2018

Dear Parent/Guardian,

**School Picnic, Matters concerning School Uniforms, Special Timetable,
P.6 Information Day, PTA AGM, School Based Assessment and Speech Day**

Please be informed of the following matters:

1. School Picnic

This year's school picnic will be held on **7 November 2018** (Wednesday). Details of the activity are as follows:

Class	Level coordinator /Class Teacher	Place of Departure	Destination	Time of Dismissal	Place of Dismissal
S1	KM	School	Aberdeen Country Park	3:30 pm	School
S2	TMW	School	Clear Water Bay Country Park	3:30 pm	School
S3	LMP	School	Shek O	3:30 pm	School
S4	LKH	School	Stanley	3:30 pm	School
S5	NR	School	Gold Coast	3:30 pm	School
S6	NKL	School	Butterfly Beach Tuen Mun	3:30 pm	School

Coaches will be arranged to take students both to the picnic site and back to school. A transportation fee of \$40 will be collected. The remaining transportation cost will be subsidized by the school. Students are required to wear their P.E. uniform, tracksuit and sports shoes. Long trousers in black, dark/navy blue are accepted. They should prepare their own lunch.

Please be informed that the School Picnic is an important school function in which all students must take part. **All students must arrive at school on that day before 8:15 am.** Coaches will depart at 8:30 am. Students who do not participate in this activity for health reasons must stay at school under normal school hours. Some assignments will be arranged for them to work on under the supervision of teachers.

Please sign the attached reply slip and return it with \$40 to your child's class teacher on or before **5 November 2018**.

For enquiries, please contact Mr TONG Yat Ting at 2576 1871.

2. Matters concerning School Uniforms

A. Winter School Uniform

With effect from Monday, **12 November 2018**, students may opt to wear winter uniform. From Monday, **26 November 2018**, it will be compulsory for all students to wear winter uniform.

Please note that sweaters should be navy blue V-neck with the school logo and jackets should be navy blue fleece jackets with the school badge. Boys must wear plain black belts with simple buckles. For girls admitted in or after 2016/17 academic year, the new pale blue, cotton blend pin striped blouse should be worn.

B. New arrangement of non-uniform jackets during winter

When the *Cold Weather Warning* is issued, plain navy blue, dark blue or black jackets may be worn on top of the school sweater or school jacket if necessary. Please be reminded that denim jackets, leather jackets and pullover sweaters are not permitted.

C. New arrangement of PE uniform

For the sake of personal hygiene and to provide a pleasant learning environment to our students, PE uniform can only be worn *during PE lessons*. Students have to wear proper school uniform at other times. Students must bring their house T-shirt, school PE cotton shorts/ pants or school track pants for their PE lessons.

For details of the uniform regulations, please refer to the school uniform regulations on pages 3 & 4 of the student's handbook.

3. Special Timetable

As indicated in the school calendar 2018/2019, 12 November 2018, 19 February 2019 and 10 April 2019 are stipulated for "*Collaborative Lesson Preparation and Teachers' Sharing on Teaching Strategies*". Students should leave school at 1:05 pm on these three days. A special timetable, as shown below, will be adopted.

Special Timetable for 12 November 2018, 19 February 2019 and 10 April 2019	
Time	Period
8:15 am - 8:20 am	Roll Call
8:20 am - 8:50 am	1st
8:50 am - 9:20 am	2nd
9:20 am - 9:30 am	Recess
9:30 am - 10:00 am	3rd
10:00 am - 10:30 am	4th
10:30 am - 10:40 am	Recess
10:40 am - 11:10 am	5th
11:10 am - 11:40 am	6th
11:40 am - 11:50 am	Recess
11:50 am - 12:15 pm	7th
12:15 pm - 12:40 pm	8th
12:40 pm - 1:05 pm	9th

Remarks: 1st - 6th periods: 30 minutes each; 7th - 9th periods: 25 minutes each.

4. **P.6 Information Day**

The “P6 Information Day” is scheduled on 15 November 2018 (Thursday) which will be a normal school day for our students.

Since more than 200 P6 students, teachers and parents will visit our school in the morning on that day, around 70 students from S.3 to S.6 will serve as student helpers. Parents of those student helpers will be informed about the details via the student handbook in due course.

Run-down on 15 November 2018:

Time	Arrangements
8:45 a.m. – 10:00 a.m.	1. DVD show of recent school activities 2. Welcome speech & introduction of our school 3. Inter-primary Schools English Impromptu Prose Reading Competition 4. DVD show of alumni sharing
10:00 a.m. – 11:00 a.m.	Game booths for P6 students
11:00 a.m. – 12:00 noon	1. Inter-primary Schools Hindi/Urdu Story Telling Competition 2. Prize presentation

5. **SBA Notice Regarding S5 and S6 Students**

In order to enhance the validity of the public assessment, SBA (School Based Assessment) will be included in some subjects in the HKDSE examination. SBA refers to assessments administered in school and marked by the students' own teachers. SBA marks awarded will count towards students' public assessment results.

SBA marks, students' work samples and related assessment documents of S6 will be submitted by school between late 2018 and early 2019 whereas SBA marks of S5 will be kept in school pending submission in the next academic year. The following subjects are involved in SBA:

- **Chinese Language**
- **English**
- **Liberal Studies**
- **Information & Communication Technology**
- **Biology**
- **Chemistry**
- **Physics**
- **Visual Arts**

All students will be informed of the marks by their subject teachers before submission. If they have any queries, they can contact their subject teachers.

Please encourage your child/ward to finish the task according to the schedule. Should you have further queries on this matter, please feel free to contact Mr. SZETO Pak-hong, SBA Coordinator at 2576 1871 or access the website of HKEAA at <http://www.hkeaa.edu.hk/en/sba> to acquire the updated information.

6. 27th PTA AGM and Parents' Night

To foster closer home-school co-operation and to offer better guidance to individual students, the Annual PTA AGM and Parents' Night is scheduled to be held on Friday, **16 November 2018**, from 6:00 pm to 8:45 pm. Parents/Guardians are cordially invited to come and discuss with the Class Teacher the academic progress and conduct of your child/ward at school, and to **collect his/her First Term Test Report Sheet**. Students are strongly advised to come with parents/guardians on Parents' Night and **all students should be in proper school uniform**. For details of the programme, please refer to the parents' letter issued by the PTA on 16 October 2018.

7. Speech Day

To celebrate our students' achievements in the year 2017/2018, Speech Day will be held on Friday, **7 December 2018**. You are cordially invited to join us on this special occasion to share their joy and success. All students are required to return to school by 9:15 a.m. when roll-call is taken. The ceremony is scheduled to start at 10:30 a.m. and is expected to finish at approximately 12:30 p.m. After the ceremony, students will be dismissed for the day.

Yours faithfully,

(YEUNG KWONG Mong-ha)
Principal

官立嘉道理爵士中學（西九龍）
二零一八至二零一九年度第五號家長信撮要

1. 學校旅行日安排

本年度學校的旅行日會在二零一八年十一月七日(星期三)舉行，詳情安排如下：

班級	場地負責老師	集合地點	目的地	解散時間	解散地點
中一	Mr. Kumar	學校	香港仔郊野公園	下午 3:30	學校
中二	謝明偉	學校	清水灣郊野公園	下午 3:30	學校
中三	梁美寶	學校	石澳	下午 3:30	學校
中四	李嘉豪	學校	赤柱	下午 3:30	學校
中五	Mr. Nair	學校	黃金海岸	下午 3:30	學校
中六	吳潔麗	學校	蝴蝶灣郊野公園	下午 3:30	學校

旅行當日學生必需穿著本校運動服裝，並自行帶備食水及食物。是次旅行的交通費用為\$40。所有學生必須在旅行日當天上午 8:15 分之前到達學校，旅遊巴士會在上午 8:30 分開出。另外，旅行日為學校正式上課日，各同學必須出席，若學生不參加旅行，必須於旅行日前交回家長簽署的通告回條及家長信以茲證明，否則作曠課論。未能參加旅行的學生，均須在校完成校方指定的功課。學生必須依照老師指示，安全地進行一切活動。

為此專函奉達，敬希省閱並連同交通費用\$40 及回條，於二零一八年十一月五日之前交回班主任，以便校方安排。如有任何查詢可致電 25761871 與湯溢庭老師聯絡，多謝合作！

2. 有關校服事宜

甲、 更換冬季校服

時值秋季，天氣漸涼，學生可於二零一八年十一月十二日(星期一)起，選擇穿著夏季或冬季校服上學。惟自二零一八年十一月廿六日(星期一)起，所有學生必須穿著整齊冬季校服回校上課。

學生若需添衣，則必須穿著深藍色「V」領毛衣或外套，兩者均須繡有本校的徽章。男學生必須佩戴黑色皮帶(皮帶扣必須設計簡約)。於2016/17 學年或以後入學之女學生，必須穿著新設計之淺藍色條紋棉質襯衣。

乙、 有關穿著非校服款式外套的新安排

當寒冷天氣警告生效時，家長可按需要，於學校毛衣或外套以外加上其他外套，款式必須為軍藍色、深藍色或黑色純色外套。請注意不准穿著牛仔及皮質外套、套頭衛衣。

丙、 有關體育服的新安排

顧及學生個人衛生及良好的學習環境，體育服只可於體育課時穿著，其餘時間學生均須穿上整齊校服。同學必須於體育課當天攜帶學校社衣、學校運動棉質/長褲或學校運動套裝長褲。

有關校服詳細式樣，請參閱學生手冊第三及第四頁的校服規則。

3. 特別上課時間表

二零一八/一九年度校曆已標示了二零一八年十一月十二日、二零一九年二月十九日以及二零一九年四月十日為「教師共同備課及教學策略分享」，這三天學生於下午一時零五分放學，並以特別時間表上課，詳情如下：

時間	課堂
8:15 am - 8:20 am	點名
8:20 am - 8:50 am	第一堂
8:50 am - 9:20 am	第二堂
9:20 am - 9:30 am	小息
9:30 am - 10:00 am	第三堂
10:00 am - 10:30 am	第四堂
10:30 am - 10:40 am	小息
10:40 am - 11:10 am	第五堂
11:10 am - 11:40 am	第六堂
11:40 am - 11:50 am	小息
11:50 am - 12:15 pm	第七堂
12:15 pm - 12:40 pm	第八堂
12:40 pm - 1:05 pm	第九堂

注：第一至六堂（每堂三十分鐘）；第七至九堂（每堂二十五分鐘）

4. 小六學生資訊日

本校將於 2018 年 11 月 15 日（星期四）舉行「小六學生資訊日」，當天學生將如常上課。超過 200 位小六學生、老師和家長將於當天早上到訪，而 70 多位中三至中六熱心為學校服務的同学將擔任工作人員，有關服務的詳情將於稍後透過學生手冊通知相關的家長。

當日安排如下：

時間	安排
上午 8:45 至上午 10:00	1. 錄像播放：本校活動花絮 2. 致歡迎辭及學校介紹 3. 小學校際英語即席朗讀比賽 4. 錄像播放：校友分享
上午 10:00 至上午 11:00	攤位遊戲
上午 11:00 至正午 12:00	1. 小學校際印地/烏爾都語故事演講比賽 2. 頒獎

5. 第二十七屆家長教師會周年大會暨家長晚會

為促進家校合作，保持家校緊密聯繫，並為 貴子弟的健康成長共同努力，家長教師會將於二零一八年十一月十六日(星期五)晚上舉行周年大會暨家長晚會。現誠邀各家長出席周年大會暨家長晚會，家長可與班主任面談 貴子弟的操行及學習情況，領取 貴子弟的測驗成績表。歡迎 貴子弟穿著整齊校服一同出席周年大會暨家長晚會。

周年大會暨家長晚會於二零一八年十一月十六日(星期五)晚上 6 時至 8 時 45 分舉行，詳情請參閱家長教師會於十月十六日派發的通知書。

6. 有關中五級及中六級校本評核的安排

香港考試及評核局已在部分香港中學文憑考試科目推行校本評核。校本評核是指在學校推行，由科任教師評分的評核活動，分數將計算入學生的公開評核成績內。

中六級校本評核分數、評估課業樣本及相關之評估文件將於 2018 年年底至 2019 年年初呈交考評局；中五級的校本評核分數將於下一學年呈交。

推行校本評核的科目如下：

- 中國語文
- 英國語文
- 通識教育
- 資訊及通訊科技
- 生物
- 化學
- 物理
- 視覺藝術

向考評局呈交校本評核分數之前，學生將會知悉個人所獲得之成績。如有任何問題，可向科任老師查詢。

懇請家長鼓勵 貴子弟依照校本評核時間表依時完成課業。如有任何疑問，煩請賜電 2576 1871 與校本評核統籌主任司徒百匡老師聯絡，亦可瀏覽香港考試及評核局網站：<http://www.hkeaa.edu.hk/tc/sba>，以掌握校本評核的最新資訊。

7. 2017/2018年度畢業暨頒獎典禮

本校將於二零一八年十二月七日(星期五)上午10時30分在本校禮堂舉行2017/2018年度畢業暨頒獎典禮，以表揚於上學年表現優異的學生，現誠邀各位家長出席，分享喜悅。全體學生須於早上9時15分回校集隊。頒獎典禮將在上午10時30分開始，並於下午12時30分完結，屆時學生可自行離校回家。

Reply Slip
School Picnic

To: Principal

I acknowledge receipt of your letter dated 1 November 2018 concerning the school picnic on 7 November 2018.

Please tick the appropriate box.

- I agree that my child should take part in the school picnic on 7 November 2018 and I confirm that my child is in good health and is physically fit for this activity.
- I disagree that my child should take part in the school picnic because _____

and I understand that my child must stay at school under normal school hours to do assignments arranged for him/her on 7 November 2018.

AND

I **will pay** for all the necessary expenses for my child/ward for the school picnic.

- I would like to apply for the ***Jockey Club Life-wide Learning fund** for my child/ward for the school picnic. My financial status is as follows:
- We are receiving full grant of the Student Financial Assistance Agency (SFAA).
 - We are receiving full grant of the Comprehensive Social Security Assistance (CSSA).
 - We need financial assistance to pay for the expenses of the aforesaid activity.

Please specify your financial difficulties:

Name of Student: _____

Class: _____ Class Number: _____

Parent's/Guardian's Signature: _____

Parent's/Guardian's Name: _____
(in BLOCK LETTERS)

Emergency Tel. No.: _____

Date: _____