



SIR ELLIS KADOORIE SECONDARY SCHOOL (WEST KOWLOON)

No. 22 Hoi Fan Road, Tai Kok Tsui, West Kowloon.

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Parents' Letter No. 12

12 May 2023

Dear Parents/Guardians,

Speech Day, Second Term Test Report, S.1 After-school Revision Support Class and S.1-S.5 Yearly Examination 2022-2023

Please be informed of the following matters:

1. Speech Day

To celebrate our students' achievements in the year 2021/2022, Speech Day will be held on Thursday, **25 May 2023**. You are cordially invited to join us on this special occasion to share their joy and success. All students are required to return to school by 9:15 a.m. when roll-call is taken. The ceremony is scheduled to start at 10:30 a.m. and is expected to finish at approximately 12:30 p.m. After the ceremony, students will be dismissed for the day.

2. Second Term Test Report

The photocopy of the second term test report will be issued to students on Friday, 12 May 2023 for parent's signature. The report sheet will show your child's/ward's score in each subject and will give you an indication of his/her academic performance and progress. You are encouraged to discuss the results with your child/ward and encourage him/her to prepare for the coming yearly examination. If you have any queries about the term test results, please contact the class teacher of your child/ward.

3. S.1 After-school Revision Support Class

In order to cultivate students' serious attitude towards studying and preparation for examination, it is compulsory for all S.1 students to attend the two sessions of the After-school Revision Support Class in their home rooms under the supervision of our teaching staff. Details are as follows:

Date: Wednesday, 31 May 2023

Wednesday, 7 June 2023

Time: 3:35 pm- 4:10 pm

Venue: Home rooms of S.1 classes

4. **S1-S5 Yearly Examination 2022/2023**

The Yearly Examination (S1-S5) will be held from 13 June to 28 June 2023. Please supervise your child/ward to do revision in order to be well-prepared for the Yearly Examination. All students are reminded of the importance of following the Examination Timetable and observing the Examination Regulations attached. The examination syllabi for different subjects will be posted on the school webpage on 24 May 2023. Please also note that students' results of the Yearly Examination are considered as one of the major criteria for promotion to higher forms. The following criteria are considered in the promotion exercise:

- (a) *Academic results,
- (b) Conduct,
- (c) Attendance,
- (d) Social service,
- (e) Contribution to the school,
- (f) ECA performance,
- (g) Awards accrued etc.

* The academic results will be based on the Grand Total calculated as shown below:

$$\text{Grand Total} = \frac{1}{3} \times \text{Half-yearly Exam Result} + \frac{2}{3} \times \text{Yearly Exam Result}$$

Should the Education Bureau announce the closing of school due to adverse weather (e.g. Typhoon Signal No.8 or above, Red/Black Rainstorm Signal, etc.) on an examination day, the subjects scheduled on that particular day will be postponed to the day after the original examination period. Students should follow the original examination timetable when school resumes. The school will announce the new arrangement of the subjects scheduled on that particular day through the school website and eClass Parent App.

For enquiries about the Yearly Examination, please contact the teachers in charge, Mr. TONG Yat-ting or Mr. CHAN Kwong-ki at 2576 1871.

Yours faithfully,

LEE Tung-ching
Principal

This Parents' Letter can be found on our school homepage (<http://www.seksswk.edu.hk/>) and eClass Parent App.

官立嘉道理爵士中學（西九龍）

二零二二至二零二三年度

第十二號家長信撮要(詳情請參閱英文版)

2023年5月12日

1. 2021/2022年度畢業暨頒獎典禮

本校將於2023年5月25日(星期四)上午10時30分在本校禮堂舉行2021/2022年度畢業暨頒獎典禮，以表揚於上學年表現優異的學生，現誠邀各位家長出席，分享喜悅。全體學生須於早上9時15分回校集隊。頒獎典禮將在上午10時30分開始，並於下午12時30分完結，屆時學生可自行離校回家。

2. 派發下學期測驗成績表

下學期測驗成績表副本將於2023年5月12日(星期五)派發給家長簽名，家長可透過成績表得知子女於各科的學習表現。家長可藉此勉勵子女勤奮向學，準備學年考試。如有任何查詢，請直接與班主任聯絡。

3. 中一課後溫習支援班

為培養學生認真的學習態度，並鼓勵他們努力溫習準備考試，所有中一學生須參加兩堂由本校老師教授的課後溫習支援班，詳情如下：

日期：2023年5月31日(星期三)

2023年6月7日(星期三)

時間：下午3時35分至4時10分

地點：中一各班所屬班房

4. 中一至中五級學年考試(2022/2023年度)

中一至中五級的學年考試將會在6月13日(星期二)至6月28日(星期三)期間舉行，請參閱隨信附上的考試時間表及考試指引。

煩請督促 貴子弟努力溫習準備考試，學生須準時應考和嚴格遵守考試規則。考試範圍將於5月24日上載學校網頁，家長可查閱各科的資料。考試成績為學生能否升班的其中一個重要因素，除了考試成績外，下列各項因素均在考慮之列：

- (a) *學科成績
- (b) 操行
- (c) 出席率
- (d) 社會服務的表現
- (e) 對學校的貢獻
- (f) 課外活動的表現
- (g) 獲得的獎項

* 學科成績的計算方法如下：

$$\text{總分} = \frac{1}{3} \times \text{上學期考試成績} + \frac{2}{3} \times \text{學年考試成績}$$

倘若在某考試日由於天氣惡劣(例如八號或以上颱風訊號，紅色或黑色暴雨訊號)而導致教育局宣布學校停課，則當天的考試科目將會被安排至整個考試週完結之後才恢復進行，學生於停課翌日應該按照原本的時間表繼續完成餘下的其他考試科目，學校也會把有關科目調動的最新安排透過學校網頁及e-class家長應用程式對外公布。

如對考試事宜有任何查詢，歡迎致電 2576 1871 與本校考試組負責人湯溢庭老師或陳廣奇老師聯絡。

此家長信可於學校網頁(<http://www.seksswk.edu.hk/>)及 eClass 家長應用程式內查閱。

SIR ELLIS KADOORIE SECONDARY SCHOOL (WEST KOWLOON)

S1-S5 Yearly Examination 2022-2023

Examination Regulations

The following regulations for examinations should be observed by every student.

Absentees During Examination:

1. For students who have been absent during the examination, on submission of **parents’/guardians’ letters and valid medical certificates** to account for their absence, assessed marks will be given.
2. For students who have been absent for any papers during the examination, without the submission of parents’/guardians’ letters and valid medical certificates to account for their absence, **zero mark** will be given to these papers.

Regulations for Examinations:

1. There will be **no lining-up** for all S1-S5 students during the examination period. For each examination session, students are to be admitted into the examination rooms **10 minutes before** the start of the examination.
2. Students must not start writing until they are instructed to do so.
3. (a) All students must bring their own calculators and stationery (e.g. ball pens, pencils, erasers, correction fluid, rulers, pencil sharpeners, colour pencils, etc.) for the examination. Students are not allowed to lend or borrow their calculators or stationery. Students should put their books, notes and other belongings under the chair during the examination.

(b) Students are not allowed to make signs or gestures to one another during the examinations.

(c) Students are not allowed to leave their seats without permission during the examination.
4. Good conduct and honesty are essential for students in taking the examinations. Students found **cheating**, obtaining or giving assistance during an examination will be severely punished and may have their papers disqualified.
5. As soon as the “**stop writing**” instruction is announced, students must stop writing; otherwise, they may be **disqualified** or receive a mark penalty. At the end of the examination, students should remain quiet in their seats until their scripts are collected and are told to leave.
6. **All students should come to school according to the examination timetable. Students need not come to school on the days they have no examinations.**

7. **For S1-S5 classes, students are not allowed to leave until the end of the examination.** All examination question papers and answer scripts must be collected.
8. Mark penalties may be imposed on students who are late for examinations without acceptable reasons. Students who have been late for more than 30 minutes may have their papers disqualified.
9. Students must wear proper school uniform when they sit for the examinations.
10. During the examination period, ball games are not allowed in the school campus.
11. Students should follow the instructions set on the question paper, or marks may be deducted.

LEE Tung-ching

Principal

12 May 2023