



SIR ELLIS KADOORIE SECONDARY SCHOOL (WEST KOWLOON)

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**Parents' Letter No. 14**

15 June 2023

Dear Parents/Guardians,

**Absence During Examination, Discussion of Examination Papers, Selection of Subjects in S4, Yearly Post-exam Activities, Dropping Elective Subjects for S5, S6 Graduation Assembly and Learning Celebrations 2022-2023**

Please be informed of the following matters:

**1. Absence During Examination**

For students who have been absent for any subjects/papers in the examination for medical reasons, a parent's /guardian's letter AND a valid medical certificate to account for their absence should be produced, or zero mark will be given to the subjects/papers. Students should submit the documents to their respective class teachers on or before 29 June 2023.

**2. Discussion of Examination Papers**

Four days, 29-30 June and 3-4 July 2023, will be scheduled for discussion of examination papers, during which the school will run from 8:15 a.m. to 12:40 p.m. according to the timetable specified below:

Time	Lesson
8:15 a.m. - 8:25 a.m.	Roll Call
8:25 a.m. - 8:50 a.m.	Period 1
8:50 a.m. - 9:15 a.m.	Period 2
9:15 a.m. - 9:40 a.m.	Period 3
9:40 a.m. - 9:55 a.m.	<i>1<sup>st</sup> Recess</i>
9:55 a.m. - 10:20 a.m.	Period 4
10:20 a.m. - 10:45 a.m.	Period 5
10:45 a.m. - 11:10 a.m.	Period 6
11:10 a.m. - 11:25 a.m.	<i>2<sup>nd</sup> Recess</i>
11:25 a.m. - 11:50 a.m.	Period 7
11:50 a.m. - 12:15 p.m.	Period 8
12:15 p.m. - 12:40 p.m.	Period 9

### 3. Selection of subjects in S4 2023-2024

The “Subject selection in S4 2023-2024 guidebook” has been distributed to your child/ward. Would parents/guardians please discuss thoroughly with your child/ward and **complete the survey via eClass which is open from 29-6-2023 to 4-7-2023 by 6:00 pm.** The subjects will be offered according to students’ academic results, minimum requirement and the resources of the school.

### 4. Yearly Post-exam Activities

From 5 July 2023 (Wednesday) to 13 July 2023 (Thursday), various post-exam activities will be arranged for S.1 to S.5 students. Students need to return to school ONLY on the specified days according to the timetable below. Separate parents’ letters for outings or visits will be issued to those participating students. **School starts at 8:15 a.m. and finishes at 12:30 p.m.**

Date	S.1	S.2	S.3	S.4	S.5
5/7 (Wed)				✓	✓
6/7 (Thur)	✓	✓	✓		
7/7 (Fri)	✓ (S1-S5 Report Card Checking)				
10/7 (Mon)				✓	✓
11/7 (Tue)	✓ (Learning celebration)				
12/7 (Wed)				✓	✓
13/7 (Thur)	✓	✓	✓		✓ (China Study Tour)

### 5. Dropping Elective Subjects for S5 Students (Warm Reminder)

S5 students may apply for a drop of one of their elective subjects. The application form/parent letter should be submitted to the principal via the class teacher on or before **5 July 2023**. The results will be released on **12 July 2023**. The application form can be obtained from Ms. Lam Ngai Ling. For any enquiries, please approach Ms. Lam Ngai Ling.

**6. S6 Graduation Assembly**

The S6 Graduation Assembly is on Thursday, **29 June 2023**. The ceremony starts at **2:00 pm** in the School Hall. S6 students' parents are welcome to share the joy of our S6 students' completion of secondary education. For details, please refer to the separate invitation letter issued to all S6 students' parents earlier on.

**7. Learning Celebrations 2022/23**

To appreciate students' academic accomplishments, the Learning Celebrations will be held on 11 July 2023 (Tuesday) at 10:40 am. All teachers and students will gather in the school hall for the ceremony.

Yours faithfully,

LEE Tung-ching  
Principal

This Parents' Letter can be found on our school homepage (<http://www.seksswk.edu.hk/>) and eClass Parent App.

# 官立嘉道理爵士中學（西九龍）

二零二二至二零二三年度

## 第十四號家長信撮要 (詳情請參閱英文版)

2023年6月15日

### 1. 缺考安排

若學生因病缺席學年考試的任何科目或卷別，必須於 **2023年6月29日** 或之前向班主任呈交家長信及醫生證明書，否則其缺考科目或卷別將不予評分。

### 2. 試卷講解日

2023年6月29、30日、7月3及4日為試卷講解日，學生須按下列時間表回校上課：

時間	課節
8:15 – 8:25	點名
8:25 – 8:50	第一節
8:50 – 9:15	第二節
9:15 – 9:40	第三節
9:40 – 9:55	小息
9:55 – 10:20	第四節
10:20 – 10:45	第五節
10:45 – 11:10	第六節
11:10 – 11:25	小息
11:25 – 11:50	第七節
11:50 – 12:15	第八節
12:15 – 12:40	第九節

### 3. 2023-2024中三升中四選科

「中三升中四選科指南」已於早前發放給 貴子弟，懇請家長/監護人與 貴子弟商討，並於 **2023年6月29日至7月4日下午六時或之前經 eclass 填妥選科表格**。學校將根據學生的成績、課程最低要求和學校資源分配等對學生的選科申請作出批核。

#### 4. 試後活動安排

本校將於 2023 年 7 月 5 日(星期三)至 7 月 13 日(星期四)為中一至中五學生舉辦試後活動，學生只須於指定日期回校參加活動。參與校外活動的學生將另外獲發家長信通知，試後活動時間為上午 8:15 至下午 12:30，時間表如下：

日期	中一	中二	中三	中四	中五
5/7 (星期三)				✓	✓
6/7 (星期四)	✓	✓	✓		
7/7 (星期五)	✓ (中一至中五學生核對成績表)				
10/7 (星期一)				✓	✓
11/7 (星期二)	✓ (學習成果頒獎禮)				
12/7 (星期三)				✓	✓
13/7 (星期四)	✓	✓	✓		✓ (公社科內地考察團)

#### 5. 申請退修選修科(中五學生)(溫馨提示)

有意申請退修其中一科選修科的中五同學，可於 2023 年 7 月 5 日將申請表或家長信透過班主任交給校長，結果會於 2023 年 7 月 12 日通知學生。申請人可向林毅玲老師獲取申請表，如有任何查詢，歡迎聯絡林毅玲老師。

#### 6. 中六級畢業禮

中六級畢業禮將於 2023 年 6 月 29 日(星期四)下午 2 時在本校禮堂舉行，歡迎中六學生的家長蒞臨參加，有關詳情請參閱較早前發送給中六學生的家長信。

#### 7. 2022/2023年學習成果頒獎禮

為表揚學生在 2022 至 2023 年度上學期的學業成就，學習成果頒獎禮將於 2023 年 7 月 11 日(星期二)上午 10 時 40 分舉行。全體師生將於學校禮堂一起分享學生的喜悅和成就。

此家長信可於學校網頁(<http://www.seksswk.edu.hk/>)及 eClass 家長應用程式內查閱。